

Friday, 09 September 2022

20220909_GEN_KGH_SHT_L

Dear Parent/Carer

Students should arrive on the School site in good time to begin their learning promptly.

School Gates Open	08:00
Students on-site	08:25
Registration /Tutor lesson	08:30

Punctuality is important:

If your child misses	That means ...	Which isand over 13 years of schooling that is
10 minutes per day	50 minutes per week	Nearly 1.5weeks per year	Nearly half a year
20 minutes per day	1 hour 40 minutes per week	Over 2.5 weeks per year	Nearly 1 year
30 minutes per day	Half a day per week	4 weeks per year	Nearly 1.5 years

The great majority of students live within two kilometres of the School and are therefore able to walk or ride a bike. The School is well served by bus routes, which operate every 10-minutes. The School appreciates that traffic in the local area is heavy, however, it is predictable during the morning rush hour and students must account for this.

Please re-inforce the importance of punctuality with your children and share the strategies below to ensure they arrive on time in the future:

- Set a louder alarm
- Go to bed earlier
- Leave 10-15 minutes earlier and aim to on site by 08:25
- Do not adopt the mind-set that the traffic will always be better today
- Buses are more likely to be fuller in wet weather - so allow yourself the opportunity of more than one bus and aim for 08:20
- Traffic is likely to increase as Terms progresses - allow more time for hold-ups and delays

Late detentions of 30-minutes are given to all students the day following late attendance. Those parents whose child collects siblings from a Primary School will need to make alternative arrangements on these days.

Headteacher
Ranjit Berdesha BSc (Hons)

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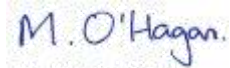
ATTENDANCE

- Students are expected to attend school every day, unless they are ill or if there is an exceptional circumstance
- Doctor's/dentist appointment should be arranged outside of school hours
- The legal entitlement for religious festivals is only 3 days throughout the academic year – these are still recorded as absences

With your support, the School will ensure that all our students stay safe and achieve.

On behalf of staff, I would like to welcome all students and their parents/carers back at the start of the Autumn Term.

Yours faithfully

A handwritten signature in blue ink that reads "M. O'Hagan".

Mr O'Hagan
Deputy Headteacher