

THE APPLICATION PROCESS

Should you wish to arrange a visit to view the School or wish to discuss the vacancy further, please contact Sonia Dosanjh on 0208 572 7053 or at <u>sdosanjh@hestoncs.org</u>.

Completed applications should reach the school by noon, Thursday 26th March 2020 and should include:

- 1. A fully completed application form please note CVs will not be accepted
- 2. A letter of application **no more than 2 sides of A4**, outlining:
 - a. How your experiences and skills will enable you to fulfil this role
 - b. Additional areas to which you feel you could contribute in this highly successful community school

Completed applications should be returned by post, to:

Ms Sonia Dosanjh HR Manager Heston Community School Heston Road Hounslow TW5 0QR

or by email to recruitment@hestoncs.org.

Shortlisted candidates will be invited to interview week commencing Monday 9th March 2020.