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Dear Parent/Carer

This evening we have been advised by Public Health England that there has been a confirmed case of COVID-19 within the School.

I can confirm that it is a member of staff rather than a student. Having carefully reviewed and completed a risk assessment with Public Health England, 'contacts' within the School community have been identified and will be asked to self-isolate. No student was in close contact or meets any of the Public Health England criteria outlined below.

Standard Contact Definition:

- a person who has had face-to-face contact [within one metre], with someone who has tested positive for Covid-19, including:
 - being coughed on or having a face-to-face conversation within one metre
 - having skin-to-skin physical contact, or
 - contact within one metre for one minute or longer without face-to-face contact
- a person who has been within 2 metres of someone who has tested positive for COVID-19 for more than 15 minutes.

We know that you may find this concerning but we are continuing to monitor the situation and are working closely with Public Health England. This letter is to inform you of the current situation and provide advice on how to support your child. Please be reassured that for most people, coronavirus [Covid-19] will be a mild illness.

How to stop Covid-19 spreading

There are things you can do to help reduce the risk of you and anyone you live with getting ill with Covid-19

Do

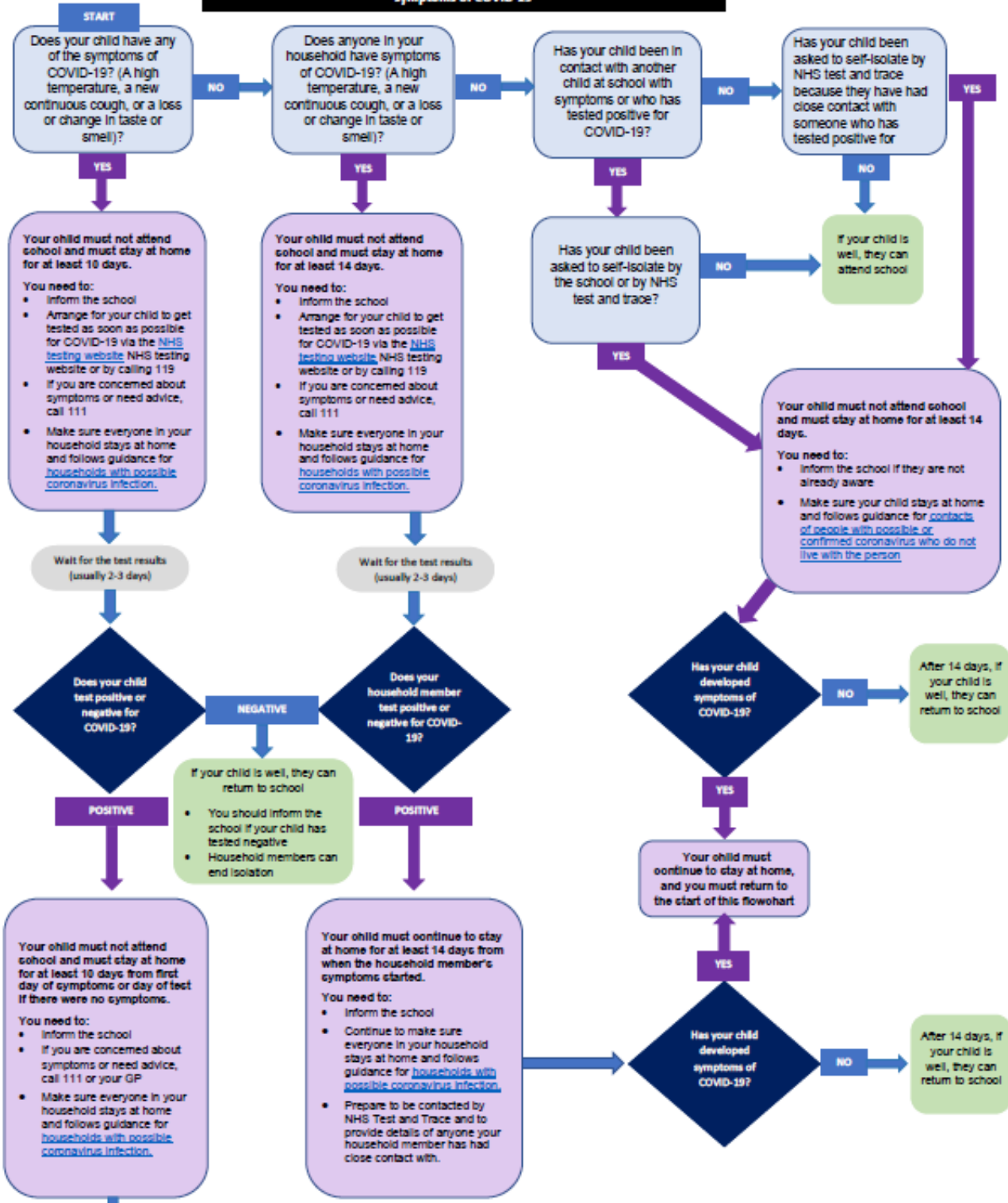
- wash your hands with soap and water often – do this for at least 20 seconds
- use hand sanitiser gel if soap and water are not available
- wash your hands as soon as you get home
- cover your mouth and nose with a tissue or your sleeve [not your hands] when you cough or sneeze
- put used tissues in the bin immediately and wash your hands afterwards
- wear a mask and if any member of a household experiences Covid-19 symptoms, every member of that household must self-isolate, only leaving the house in emergencies, following all Public Health England guidance.

Yours faithfully

M O'Hagan
Deputy Headteacher



Parent/Guardian: What to do if your child or someone in your household has symptoms of COVID-19



COVID-19 SYMPTOMS

As children return to schools after a prolonged break, we expect colds and similar viral infections to circulate. To be clear the symptoms for COVID-19 are: Raised temperature (>37.8), a new continuous dry cough (coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours, a loss of taste or smell (cannot taste or smell anything, or things taste or smell different to normal). Your child only needs to have one symptom to stay home and seek a COVID-19 test. If your child has a runny nose and sore throat (without any of the COVID symptoms) they do not need a COVID -19 test.