



Headteacher
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Government Announcement: Phased Reopening of Schools in England Beginning 15 June 2020

Dear Parents/Carers

You will have heard the most recent announcement from the Prime Minister that secondary schools such as ours are being asked to “offer some face-to-face support to supplement the remote education of year 10 and year 12 students who are due to take key exams next year”. It is important to note that this doesn’t mean a return to normally timetabled physical lessons in Year 12, but the expectation is that the face to face provision will supplement the ongoing virtual support offered to students.

In light of this advice and the detailed and comprehensive risk assessment that has been carried out by the School, the Headteacher supported by the Governing Body has now taken the decision to resume some face to face contact with Year 12 students from the 15th June. Students will attend one 2-hour session per week for each of their subjects [including BTEC courses, irrespective of whether students pursue that course as a Single or Double Award].

The new timetable attached has been carefully designed to ensure that the two metre social distancing rule applies and that staff and students are kept safe. We are committed to following the DFE guidance that recommends that no more than a quarter of Year 12 students should be in school at any given period. This means that your child will arrive for their morning or afternoon lesson no sooner than 5 minutes prior to its start and will be supported by a member of the Senior Leadership Team to safely make their way to their assigned room and will leave the site at the end of the lesson

Please find below some of the steps we have taken as a School to protect staff and students:

- Only one timetabled 2-hour lesson per day
- 09:30 or 1:30 start to lessons to limit travel during rush hour
- Classrooms measured and the 2 metre distance from each student and the teacher strictly adhered to
- The utilisation of our larger rooms including the Hall for lessons over this period
- The removal of any additional furniture in the rooms
- No food consumption allowed on site
- Classes being assigned use of dedicated toilets with enhanced cleaning practices throughout the day
- Gloves used to distribute any printed materials
- Exam papers and classwork safely quarantined before distribution to students and handling by staff
- Students to bring their own water bottles as the water fountains will not be accessible
- Wear clothing that can be washed easily on a daily basis as per government advice [ie the normal sixth form dress code is temporarily suspended]

There will be the provision of hand sanitiser available at the School’s entrance and in classrooms and toilets, as well as a more advanced cleaning schedule in order to ensure that the highest standards of hygiene are maintained across the School. Classes will be escorted off the site by their teacher after they have completed their lesson.

 **Specialist Visual Arts Academy**

Details of all of the steps we will take to ensure the safety of students and staff can be found in the risk assessment which has been added to the Covid Response section of the School's website.

Some of you will rightly remain concerned about the safety of your children and your families if your children do return to school. The latest scientific advice to the Government is that:

- There is high scientific confidence that children of all ages have less severe symptoms than adults if they contract coronavirus
- Limiting the numbers of children going back to school initially then gradually increasing numbers, guided by scientific advice, reduces risk of increasing the rate of transmission

With this advice central to the Government's decision, the Department for Education has provided more specific guidance to school leaders on the steps they should take as they plan for reopening, which includes:

- Carrying out a risk assessment before opening to more children – the assessment directly addresses risks associated with coronavirus so that sensible measures can be put in place to minimise those risks for children and staff
- Making sure that children and young people **do not attend** if they or a member of their household has symptoms of Coronavirus
- Promoting regular hand washing for 20 seconds and ensuring good respiratory hygiene by promoting the 'Catch it, Bin it, Kill it' approach
- Cleaning more frequently to get rid of the virus on frequently touched surfaces, such as door handles, handrails, table tops, and desks
- Minimising contact through smaller classes or group sizes and altering the environment as much as possible, such as changing the layout of classrooms
- Reducing mixing between groups through timetable changes

While we all accept that the conditions laid out above for the resumption of lessons is far from ideal, we do understand that no face to face contact with teachers since the 20th of March would have had a significant impact on our students. The measures outlined are a first tentative step towards addressing this issue and the expectation is that all students will return to School to participate in these lessons. We will adopt all the measures with confidence that both students and parents fully comply in order to protect our wider community, otherwise we increase the risk to everyone. Non-compliance, if identified, will not be tolerated and individuals will be asked to return to distance learning if they cannot support the spirit of our return.

We must also take this opportunity to also remind you that there will be entrance examinations for Year 13. These examinations will start in the week beginning 29th June a detailed timetable which will of course follow government guidance on social distancing will be published in the coming weeks.

We are very grateful for your ongoing support in these most unprecedented times and we look forwards to welcoming your child back to School and if you have any questions or concerns once you have read the risk assessment, please feel free to make contact with the School and we will get back to you as quickly as we can.

Yours faithfully



Ms I Hall
Director of Sixth Form



Mr M O'Hagan
Deputy Headteacher

Year 12 Timetable - Phased Timetable
[Commencing 15 June 2020]

	Room	Entrance/Exit	Monday	Tuesday	Wednesday	Thursday	Friday
AM Session 9:30 - 11:30	HALL [25]	Main Entrance	BTEC Business L3 (B32) 12D/B32	BTEC Computing L3 (I31) 12C/I31	Economics 12D/Ec1		Media Studies 12E/Me1
	HS11/08 [20]	Hogarth Atrium	Economics 12B/Ec1	Biology 12C/BI1	BTEC Applied Science 12A/Sc1	Business Studies 12A/Be1	
	LRC [17]	LRC Hogarth		History 12C/Hi1	English Literature 12D/Ea1	Psychology 12A/Py1	
	OG09 [15]	Osterley Entrance		Geography 12C/Gg1		Mathematics 12A/Mx1	
	HGO4 DART [12]	Hogarth Atrium	Graphic Design 12B/Gd1				Fine Art 12E/Fa1
	Room	Entrance/Exit	Monday	Tuesday	Wednesday	Thursday	Friday
PM Session 1:30 PM - 3:30 PM	HALL [25]	Main Entrance	Business Studies 12B/Be1	BTEC Computing L3 (I32) 12C/I32	Chemistry 12D/Ch1		BTEC Business L3 (B31) 12D/B31
	HS11/08 [20]	Hogarth Atrium	Psychology 12B/Py1	Chemistry 12C/Ch1	BTEC Applied Science 12A/Sc2	Physics 12A/Ph1	Biology 12B/BI1
	LRC [17]	LRC Hogarth		Mathematics 12C/Mx1	Sociology 12D/So1	Psychology 12A/Py2	
	OG09 [15]	Osterley Entrance				Politics 12A/Po1	
	HGO4 DART [12]	Hogarth Atrium		Photography 12C/Pf1			