

Headteacher

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Dear Parent/Carer

Cashless Catering and other Online Payments

The School operates a cashless payment system for catering and other online payments such as for trips and examinations re-sit fees.

This system needs you to **set up an online account** through the Wisepay Online Payment Area which is accessed through the **Parent/Free School Meals and Online Payments** tab of our website <u>www.hestoncommunityschool.co.uk</u>.

Details on how to set up your account, together with your Account User Name and Account Password are included in this pack.

Your son or daughter "pays" for their school meals using their biometric data - the student simply places their finger on a scanner at the point of sale to purchase their food and the payment is taken from your online account. We require the consent of at least one parent/carer in order to process the Biometric Data of your child to enable this system to work - a Consent Form is included in this pack which we would like you to complete.

You will be told more about trips and examination re-sit fees as and when they are relevant for your son or daughter.

More information on how the system works can be found in two places:

- 1. Parents page of our website; this is where all School letters and other useful information is posted
- 2. The Help section on the Wisepay Online Payment Area

This system has worked very well since its introduction. However, if you do have any queries after you have explored the two areas detailed above then please email info@hestoncs.org

Yours faithfully

Ms S Dad

Saima Dad School Business Manager